

## Amy E Schmitt-Kingston DDS

We are pleased to welcome you to our practice. We look forward to working with you in maintaining your dental health.

Date:				
Name:		SSN:		
Address:				
City:		State:		Zip:
Birth date:		Sex:		Age:
Single	Married	Widowed	Separated	Divorced
Home phone:		Cell phone:		
Work phone:		Email:		
Employer:				
Occupation:				
Is patient a college student?		If yes, college name & address:		
Whom may we thank for referring you?				
In case of emergency who should be notified?				Phone:

### PRIMARY INSURANCE Dental

Insured's Name:		Birth date:		
Relationship:		SSN:		
Employer:				
Occupation:		Date Employed:		
Insurance Company Address:				
City:		State:		Zip:
Group#:		Employee ID #		

### ADDITIONAL INSURANCE Dental

Insured's Name:		Birth date:		
Relationship:		SSN:		
Employer:				
Occupation:		Date Employed:		
Insurance Company Address:				
City:		State:		Zip:
Group#:		Employee ID #		

### DENTAL HISTORY

Reason for visit?
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Former Dentist?		
Address:		
Date of Last dental care	Date of last dental x-rays	
Check if you have a problem with any of the following.		
Bad Breath	Grinding teeth	Sensitivity to hot
Bleeding gums	Loose teeth or broken fillings	Sensitivity to sweets
Clicking or popping jaw	Periodontal treatment	Sensitivity to biting
Food collection between teeth	Sensitivity to cold	Sores or growths in your mouth
How often do you floss?	Do you like your smile?	

**AUTHORIZATION FOR CARE & TREATMENT:** I hereby agree that Amy E Schmitt- Kingston DDS, may perform care and treatment, and may conduct such examinations and procedures (including x-rays), administer such local anesthetics, analgesia, medication and treatment, as may be directed by my treating practitioner. I acknowledge that no guarantees have been made to me as to the effect of such examinations, tests, procedures or treatment of my condition.

**CONSENT TO USE AND DISCLOSURE OF PROTECTED HEALTH INFORMATION:** I consent to the use and disclosure of my Protected Health Information by Amy E. Schmitt-Kingston DDS, for the purpose of treatment, payment, and health care operations. Release of medical records and information will be made according to state and federal regulations. I understand that Amy E. Schmitt-Kingston DDS may release medical information to any third party, including my employer, which may be responsible for payment of my hospital and medical expenses. (Release of medical information to employers is limited to those employers who are directly liable for the costs of the patient’s health care benefits through an employer self-insured group health plan or worker’s compensation, or in other circumstances in which such disclosure is legally allowed).

**INSURANCE AUTHORIZATION:** I understand that I am responsible for knowing the terms and conditions of my insurance coverage. I further understand that I may be responsible for obtaining prior authorization for certain services in order for my insurance company to pay for those services and I understand that I may be personally responsible for payment if I do not obtain any necessary prior authorization or my insurance benefits are denied, reduced, or terminated.

**ASSIGNMENT OF BENEFITS, INSURANCE PROCEEDS AND SETTLEMENTS:** If I am entitled to health care services under any insurance policy from any person or organization which may become liable to me to provide such benefits, I assign such benefits to Amy E Schmitt-Kingston DDS and practitioners employed by my practice who render such services to me. I further authorize payment directly to Amy E. Schmitt-Kingston DDS and such practitioners of all such insurance benefits payable to me. Such insurance may include, but is not limited to, private commercial insurance, auto liability insurance, worker’s compensation, government sources (if applicable).

I certify that the information given regarding my insurance is accurate and current to the best of my knowledge. I further assign to Amy E. Schmitt-Kingston DDS any payments for medical benefits payable to me as a result of any settlement or judgment in a lawsuit.

**FINANCIAL AGREEMENT:** In consideration for services rendered by Amy E. Schmitt-Kingston DDS and practitioners employed by Amy E. Schmitt-Kingston DDS, I guarantee prompt payment of all such services not paid by insurance carriers or third parties within thirty (30) days. I understand that any amount not covered by my insurance carrier or other third party payer is my personal responsibility, and I agree to make payment on such amount. If Amy E. Schmitt-Kingston DDS does not receive such payment within thirty (30) days from the

date such balance is due, the bill may be turned over to an attorney or a collection agency and, if so, I agree to pay all reasonable collection cost including attorney's fees and/or collection fees in addition to the payment owed. I give Amy E. Schmitt-Kingston DDS the right to examine my consumer credit report for financial information related to my responsibility to pay for medical services.

ACKNOWLEDGEMENT OF RECEIPT OF NOTICE OF PRIVACY PRACTICE: I acknowledge that I have received or reviewed the Amy E. Schmitt-Kingston DDS, Health Notice on Privacy Practices.

DISCLOSURE TO FAMILY OR FRIENDS INVOLVED IN MY CARE: I understand that I may limit the disclosure of my health information to family members, or other close relatives or close personal friends by notifying a member of the staff assigned to care for me.

**I have read all the above statement and accept the terms and conditions as stated.**

\_\_\_\_\_  
Patient/Parent/Agent/Guardian Signature

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Date

**Payment is due in full at time of treatment unless prior arrangements have been approved.**